

Local 17 Heat & Frost Insulators

Apprenticeship Testing 2020

Dates to pick up applications in person – June 1st -5th and 8th – 12th

Hours 7:30am – 3:00 pm

Place – Hugh E. Mulligan Center

Phone # 708-468-8009

18520 Spring Creek Drive

website – www.local17insulators.com

Tinley Park, IL. 60477

The following is what you need to bring to pick up application.

You must apply in person, Bring a Valid Government Issued Photo I.D. and an application fee of \$25 - money order or cashier's check made out to 'Local 17 JATC', no cash or personal checks will be accepted. Give yourself time to apply, you must read and understand JATC Standards

Qualifications –

1. Must be lawfully authorized to work in the United States
2. Be not less than eighteen (18) years of age. (By August 31st, 2020)
3. Be able to read, write and understand the English language.
4. Be in good physical health to work in construction and be able to work at heights.
5. Must have Valid Driver's License & transportation to and from jobsites in all of our 26 counties.
6. Have a GED or High School Diploma

Application – Due back June 15th- 19th and June 22nd- 26th from 7:30am - 3:30 pm.

1. Official Birth Certificate – must have original seal (no photocopies) you will get this back!
2. Sealed High School Transcripts or Official GED Transcripts. If School System will not give to you, you must have mailed to us and must be postmarked by June 26th!
3. Supply written work history (Form Supplied)
4. Supply 2 reference letters (Forms Supplied)
5. Supply Letter of Recommendation (This is separate from the 2 personal References in the application package)
6. Completed PEF (Personal Experience Form)
7. Turn in an essay on “Why I would Make a Good Local 17 Insulator”
8. Supply any pre-apprenticeship/ vocational school completion certificate
9. If you have a Documented Learning Disability, you must make us aware at this time so we can arrange with testing company

Testing – You will be assigned a time for you test on June 30th, July 2nd or 3rd

1. You must pass a third party administered Aptitude Test with a minimum score of 70% (Study guide can be purchased when picking up application for \$10. This can be paid for with Cash)

If selected – YOU MUST

1. Provide a Current Valid Driver’s License
2. Will be subject to a **Hair-Follicle Drug Test** (must pass to be eligible for apprenticeship)
3. Pass a Pulmonary Function Test (supplied by JATC, by an occupational physician, must pass to be eligible for apprenticeship)
Insulation work may require applicant to work around asbestos, fumes, and other dangerous fibers - so respirators may be required to be worn (Proper Training and Equipment will be supplied)
4. Medical Form filled out and signed by your doctor at your expense
5. Must demonstrate physical ability to perform work during initial Training

Failure to pass any of the above will result in removal from the program

The recruitment, selection, employment and training of apprentices during their apprenticeship, shall be without discrimination because of race, color, religion, national origin, or sex (including pregnancy and Gender Identity), sexual orientation, genetic information, or because they are an individual with a disability or person over 40 years old or older. Every applicant must supply a BIRTH CERTIFICATE, HIGH SCHOOL DIPLOMA/G.E.D. and SEALED TRANSCRIPTS that the Committee can keep at the time of filing application for apprenticeship.

Personal Experience Form

What will I need?

Construction Experience –

Employer (or Former Employers), Name, Address, Phone, Contact Person, and Dates Employed

You will also need the total hours worked in the construction field – example; 40 hours a week for 52 weeks is = 2080 hours

Even if you have not worked construction you will need your current and past employer's information

Education –

You will need to know all the classes you took in High School and Post High School that you received a "C" grade or better in, that we feel benefit our trade.

Algebra, Geometry, Calculus, Trigonometry, Drafting, CAD, Shop/ Vocational Ed., Computer Courses

*It would be to your advantage to request **two** copies of your High School or College Transcripts, so you can open one to remember what classes you have taken

For those with Military Experience -

Years of service, Branch, Dates of service, Special training that might be useful in our trade

High School and Post High School Activities –

Sports Participated in, Clubs, Hobbies, Volunteer work Performed

Letter of Recommendation –

You must bring one letter of recommendation with you application packet (Not to be confused with the 2 personal reference sheets you turn in with your application) The letter may be from a union contractor, a union member, a construction contractor, an elected or governmental official, an employer or former employer, or a community group, teacher, principal or counselor.

You will be signing the following when completing the Personal Experience form, so you must be able to produce documentation to support your statements.

Statement of Understanding and Authorization for the Release of Information:

I understand that if any of the information provided by me is false or misleading or if any relevant information is not provided, my application will be rejected, or if I have already entered the program, I may be dismissed without right of appeal.

I further understand that I will be required by the Apprenticeship Training Program, or its agents, to produce appropriate documentation to verify the claims I have made in this application.

In addition, I hereby authorize, without reservation, any law enforcement agency, institution, information service bureau, school, employer, or reference contacted by the Apprenticeship, or its agents, to furnish any information requested about me.